EPS PSSC Meeting Minutes – Nov 22, 2023 (Virtual meeting via Teams)

Minutes Recorded By: Alan Bechervaise

In attendance:

* Antigone Panagiotakis
* Alan Bechervaise
* Chelsey Cougle
* Evan Dignam
* Melissa Dignam
* Dhavita Filek
* Jillian Porter
* Amanda Smith-West

Regrets:

* Alisha Arsalan
* Iryna Babiak
* Natasha Hebert
* Lorraine Hines
* Mallary Soon

Meeting Agenda and Notes:

* School improvement plan, module review
* SIP reporting form review
* Playground equipment
* Christmas families
* North end PSSC letter

Principal Update:

* Review of the SIP reporting form and discussion on how it has focused learning objectives
* Literacy
* Numeracy
* Feeling connected
	+ Grade specific objectives
	+ Development modeling for students that need extra support
	+ PSSC members have some questions about students that do not have extra help outside of the classroom that need that extra push (how they will be identified and supported)
	+ PSSC members have questions about literacy curriculum and the new assessment for K-2 reading skills, EGLA (Early Grades Literacy Assessment),

Deliverables/Action Items:

* + Antigone will ask the English Prime Literacy Coordinator for K-5 plan Mrs. Hollett to present at the next meeting in AESD to speak for 15 minutes at our next meeting to explain the current practice in reading and literacy and the EGLA reading assessment
	+ Antigone asked for a few question suggestions form the committee on feeling connected (see some at bottom of the page)
* PSSC agreed to hold meetings on the third Wednesday of each month. Next meetings are…
	+ Wednesday, December 20, 2023, at 7:00 pm on Teams
	+ Wednesday, January 17, 2024, at 7:00 pm on Teams
	+ Wednesday, February 21, 2024, at 7:00 pm on Teams
	+ Wednesday, March 20, 2024, at 7:00 pm on Teams
	+ Wednesday, April 17, 2024, at 7:00 pm on Teams
	+ Wednesday, May 15, 2024, at 7:00 pm on Teams
* The role of secretary and meeting chair will rotate through the group. The schedule will go through the membership.

Secretary

* + Alan Bechervaise on Wednesday, November 22, 2023
	+ Jillian Porter on Wednesday, December 20, 2023

Chair

* + Chelsey Cougle on Wednesday, Dec 20, 2023

Playground

* There has been some discussion about capital funds to purchase new equipment, concerns over repairs to existing (safety issues etc.)

Deliverables/Action Items:

* Agreed to support a subcommittee that will be assembled with community and school reps with oversight by home and school
* Antigone to send message to parents in the New Year
* Mandate, deliverables to be developed by the committee for school yard plan
* Capital budget to be assigned to the new committee

Xmas family fund

* The committee asked for an update and if any help, support is required
* Principal confirmed 13 to 15 families to be supported
* If there are any gaps, needs or shortages the committee would lie to be advised and will support

PSSC north end committees

* Alan and Jillian provided an update on a recent meeting with various north end PSSC members in an effort to lobby the DEC and politicians about growth and capacity in the north end.
* A letter was written and all PSSC chairs in the north end were asked to sign off.
* The letter was presented at the DEC this week.
* Memo to be distributed for a vote, Alan confirmed he will not be signing off as the letter does not reflect meeting commitments and is beyond the scope of PSSC members.

Other

We continue to struggle with attendance and membership, Alan to reach out to listed members that have not participated to gauge interest. Maybe in the New year we try another push to add members.

Survey questions

* How do you feel about school when you’re home?
* Do you feel comfortable sharing your thoughts and ideas / speaking up in class?
* Do you feel you can be yourself at school?
* Do you know who to go to if you have a problem at school?
* Are you happy at school?
* Do you feel safe at school?